

Summer Hours 2023



Summer hours for school sites in CMS are 7:30am-4:30pm Mon-Thurs. **School sites are closed on Fridays through August 15th.** There may be days during the summer that the office will be closed due to limited staff. Please feel free to contact us via email with any questions. You can also refer to the Endhaven Parent Handbook linked below for additional information.

Student Registration:

Student registration documents and information can be found on CMS's webpage (linked below). Please fill out the forms online, print, and collect all needed documents. You can also come to the school during our **Registration Hours**, listed below to pick up a registration packet if you are unable to print the forms from the website.

Once your registration packet is complete, make an appointment with our summer registrar, Ms. Rachel Lee (recommended), OR visit the school during the **Registration Hours** listed below to drop off all documents.

REGISTRATION HOURS:

Week of July 10th - 7:30am-3:00pm, Mon-Thurs

Week of July 17th - 8:30am-4:00pm, Mon-Thurs

July 24 - Aug 3 - 7:30am-3:00pm, Mon-Thurs

Aug 7 - Aug 15 - 7:30am-2:00pm, Mon-Fri

Emails:

Julie McKinney, Principal: juliet.mckinney@cms.k12.nc.us

Rachel Lee, Summer Registrar/Sr. Admin Secretary: rachele.lee@cms.k12.nc.us

Rebecca Economon, Registrar/Data Manager: rebeccah.economon@cms.k12.nc.us

Links:

CMS Registration Webpage: <https://www.cmsk12.org/enroll>

Enrollment Packet: [CMS. Enrollment Information and Forms](#)

Endhaven Parent Handbook: [EES 2023-2024 Parent Handbook](#)